

# Miss Greater Des Moines

# Miss Metro

Emcee Card

Name: \_\_\_\_\_

Age: \_\_\_\_\_

Year & School attending:

\_\_\_\_\_

Parents Names:

\_\_\_\_\_

Social Impact Initiative:

\_\_\_\_\_

\_\_\_\_\_

Career Ambition:

\_\_\_\_\_

Interesting/Fun Fact about you:

\_\_\_\_\_

\_\_\_\_\_

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## Candidate Information Form

### Candidate Information

Full Legal Name \_\_\_\_\_ Nickname \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_  
(Where mailings will reach you during school year)

Email address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

Birth Date \_\_\_\_\_ Age \_\_\_\_\_ Career Ambition: \_\_\_\_\_

School or college: \_\_\_\_\_ Located in \_\_\_\_\_  
(City)

Grade or year of study: \_\_\_\_\_ Major: \_\_\_\_\_

Talent: \_\_\_\_\_

### Social Impact Initiative:

\_\_\_\_\_

### Parent or Guardian Information

Full names: \_\_\_\_\_

(First and Last names of both parents or guardians. Please list separately if divorced or separated)

Permanent Home Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Email Address (Parent or home) \_\_\_\_\_ Fax \_\_\_\_\_

Home phone: (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_

Date form completed \_\_\_\_\_

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### Talent Reservation

Name \_\_\_\_\_

Email: \_\_\_\_\_

Type of Talent \_\_\_\_\_  
(Be specific: Jazz dance, Country music vocal, Flute)

Title of Song or accompaniment music: \_\_\_\_\_

Composer: \_\_\_\_\_

Published by: \_\_\_\_\_  
(The name of the company who published the music.)

The length of talent may not exceed 90 seconds.

Music choices are granted on a first, come, first served basis. Duplication of music selections is not permitted. For example, candidates may not sing the same song or use the same song in a dance that another candidate is using for dance. A candidate may not include in a medley, the same song another candidate is planning to perform as a solo or as part of a different medley.

\*Note: If you are using a medley or remix, you must list the names of all the songs in the medley or remix.

Remember that tap dancers cannot have tap sounds on the background track, vocalists cannot have background voices singing the melody, and instrumentalists cannot have the accompaniment playing the melody.

Props are ONLY permitted IF the item is a necessary part of the talent. The final decision concerning the use of a prop rests with the production staff.

# 2021 Miss Greater Des Moines Scholarship Rules and Regulations

This Miss Greater Des Moines Organization will award scholarships under the following circumstances: (Please note, in some circumstances, a Local Organization's affiliated 501(c)3 foundation may not allow scholarship funds to be utilized for student loans or computer equipment.)

## 1) SCHOLARSHIP USAGE:

Scholarship funds may be applied to tuition, textbooks, and other appropriate mandatory educational expenses. All unusual or questionable items of expense must be referred to the Miss Greater Des Moines Organization's Scholarship Committee with as much information as possible, and far enough in advance, for consideration of approval. Amounts received as scholarship payments are taxable income to the extent that they exceed "Qualified Tuition and Related Expenses." Qualified Tuition and Related Expenses are defined as tuition and fees required for a student's enrollment or attendance at an educational organization, including: tuition, fees, books, supplies, and equipment required of all students in the particular course of instruction.

Payments for on-campus room and board will be made directly to the educational institution (or for off campus housing if permitted by your Local-affiliated 501(c)3 foundation). All such requests must be accompanied by appropriate documentation from the educational institution (or fully-executed lease agreement) evidencing the charges for same. In order to qualify, candidates must maintain at least twelve (12) credit hours as a full-time student, nine (9) credit hours as a part-time student, or nine (9) credit hours as a graduate student. Payments do not cover key fees or deposits. Utilities (electric, gas, cable, phone, etc.) are also not covered.

Payment of all approved expenditures must be made directly to the college, university, or other accredited institution of higher learning as recognized by the US Department of Education upon receipt of a detailed current tuition statement reflecting a balance due the school, unless extenuating circumstances exist (with the exception of computer or musical equipment expenses outlined in Paragraph 2 below). Payment to any non-domestic institution of higher learning must have a U.S. federal tax identification number. Personal reimbursements to scholarship recipients will not be honored. Please note, the amount requested may not exceed the amount due. When requesting an award, it is the student's responsibility to ensure proper planning and time allotment to process the scholarship request in order to meet all deadlines. The Miss Greater Des Moines Organization suggests allowing a minimum of thirty (30) days to process a scholarship request.

*Please note, it is each candidate's obligation to determine whether the scholarship, in whole or part, is includable in gross taxable income, regardless of whether a Form 1099 has been issued by either the Local Organization or the Local Organization's affiliated 501(c)3 foundation. Candidates are encouraged to consult a tax advisor regarding the taxability of the scholarship payments.*

## 2) REQUESTING USAGE:

Requests for scholarships are initially submitted to the Miss Greater Des Moines Organization and are forwarded to the Miss Greater Des Moines Scholarship Committee for its review and approval. Requests are processed upon written receipt of statements from colleges and schools or from the candidate for other educational expenses. All statements and invoices must be accompanied by a cover letter from the candidate or a form created by the Local.

Requests for computer or musical equipment will only be considered if the college or school states in writing that it is a mandatory requirement in order for the candidate to complete the coursework.

The candidate may be reimbursed for this expense, provided the candidate submits either a letter from the school stating the mandatory requirements or a list of course requirements.

However, there is a Two Thousand (\$2,000.00) Dollar cap on computer equipment, and this type of expense will only be reimbursed once. Computer software may also be considered as a reimbursable expense. The original bill of sale must be submitted, as well as the original credit card receipt or a copy of the canceled check. All credit card accounts and banking accounts must be in the name of the candidate in order to be considered.

**3) PRIORITY OF LEVEL IN USAGE:**

Candidates must utilize and exhaust all scholarship funds awarded at the Local level before requesting funds awarded at the State level. Prior to requesting State level earned scholarships, verification must be submitted in writing from the State Executive Director or State Scholarship Chair that all local scholarship funds have been exhausted.

**4) STUDENT LOANS:**

Scholarships may be utilized to cover outstanding student loan obligations, provided the candidate has satisfactorily completed the coursework for which the loan was obtained. In all cases, requests must include a current bill from a bona fide third-party lending institution as recognized by the US Department of Education, which must include: (1) a repayment address, (2) student account number and amount due, (3) a copy of the promissory note reflecting that the candidate is the primary responsible payer of the obligation, and (4) an official transcript reflecting completion of the coursework. Payment must be made directly to the lending institution and credited to the student's account.

**5) USAGE FOR FUTURE EXPENSES AND FORFEITURES**

The Award Date is the date upon which the scholarship was initially awarded (the "Award Date"). Scholarships may be utilized for current or future educational expenses; however, candidates must utilize their scholarship funds within one (1) year of the Award Date (two (2) years for Miss Greater Des Moines) (the "Expiration Date"). If a candidate fails to submit a written request to the Miss Greater Des Moines Organization to utilize her scholarship funds prior to the Expiration Date, then her scholarship funds will be forfeited. Prior to forfeiture, reasonable attempts will be made by the Miss Greater Des Moines Organization to notify the candidate of impending forfeiture.

5A) Please note, any scholarship balance remaining after the Expiration Date will automatically be forfeited.

5B) An exception to the time limits described above may be considered if the candidate, prior to the Expiration Date, submits a written appeal to the Miss Greater Des Moines Organization citing compelling reasons why the time period should be extended.

The Miss Greater Des Moines Organization will review the request and determine whether an extension is warranted within thirty (30) days of receipt. Consistent with the rules and regulations, the decision of the Miss Greater Des Moines Organization shall be final and binding.

**I, (Candidate Name) \_\_\_\_\_, have read and understood the Miss Greater Des Moines Organization Scholarship Rules and Regulations:**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Miss Greater Des Moines Miss Metro

## Local Candidate Acknowledgment Form

Name: \_\_\_\_\_

As a candidate in the Miss Greater Des Moines Program, I acknowledge the receipt of the information regarding the timing of talent performances, and I agree I have had ample opportunity to ask any questions that I may have pertaining to this information and the policy regarding timing.

As a candidate in this Miss Greater Des Moines Scholarship Program, I acknowledge receipt of the information regarding the award of scholarships, and I agree that I have had ample opportunity to ask any questions that I may have pertaining to this information and the policy regarding scholarships.

### Runner-up Information

In the event the Miss Greater Des Moines titleholder must be replaced, I understand the ascending runner-up will not receive the scholarships and awards equal to those won by the original titleholder.

I have read this and understand it.

\_\_\_\_\_  
Candidate's signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date



# Miss Greater Des Moines Miss Metro

## Program Book Advertising Contract

Date \_\_\_\_\_

Advertiser/Sponsor Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Advertising Authorized by \_\_\_\_\_

Signature

_____	Full Page Ad	\$100
_____	Half Page Ad	\$75
_____	Quarter Page Ad	\$50
_____	Business Card Ad (3¾ x 1¾)	\$30
_____	Love Lines	\$10 per line

**\*Buy three full ad pages and get the 4<sup>th</sup> page free!\***

Total Cost of Program  
Book Advertising \$ \_\_\_\_\_

### Instructions

- All ad copy is due by **August 7, 2021**. Send sooner, if possible.
- Please email [greaterdesmoines@yahoo.com](mailto:greaterdesmoines@yahoo.com) for instructions.
- Digital photographs in .jpg, .tif, or .pdf file may be emailed to [maesgabriellem@sau.edu](mailto:maesgabriellem@sau.edu)
- Miss Greater Des Moines Program staff will prepare simple ad copy if instructions are provided.